

256 Glyn Street, Hatfield, Pretoria, 0083  
Private Bag X278, Pretoria, 0001  
+27 12 003 1800  
Enquiries: [Makopi.B@qcto.org.za](mailto:Makopi.B@qcto.org.za)  
Tel: 012 003 1843 / 5626 / 0103

**Accreditation Number: 01-QCTO/SDP291023074302**

Head of Institution  
Organisation Unique ID: 2021/154581/08  
Accreditation Unique ID: SDP291023074302  
Social Transformation and Justice NPC  
Contact Number: 0717559495  
1 Cwangco Crescent, Phillippi  
Cape Town  
Western Cape  
7781

E-mail: [martinjfynn@gmail.com](mailto:martinjfynn@gmail.com)

Dear Sir/Madam Martin Fynn,

**Accreditation of Social Transformation and Justice NPC Trading as Social Transformation and Justice NPC as a Skills Development Provider (SDP)**

The subject above refers:

The Quality Council for Trades and Occupations (QCTO) has set [policies](#) to accredit Skills Development Providers (SDPs). This is to ensure that education and training in occupations and trades offered in the country are credible and valid. This is in accordance with the Skills Development Act (SDA), (Act No 97 of 1998) Chapter 6C as well as the Continuing Education and Training Act 16 of 2006.

The QCTO, after receiving your application, conducted a site inspection of the above institution premises, and we hereby Accredit **Social Transformation and Justice NPC** to offer the following qualifications/programmes at the above accredited physical address for a period of 5 Years starting from 10/27/2023 5:39:00 AM to the 10/26/2028 10:00:00 PM:

Qualification / Programme Title	NQF Level	ID or OFO Code	Minimum Credits
Occupational Certificate: Office Administrator	NQF Level 05	102161	445
Occupational Certificate: Small Business Consultant	NQF Level 05	118741	244
Occupational Certificate: Management Assistant	NQF Level 05	101876	316
Occupational Certificate: Project Manager	NQF Level 05	101869	240

Yours sincerely



**Mr Emmanuel R Mbuwe**  
Chief Director: OQA

Date: 10/27/2023 5:39:00 AM

Accreditation Number: 01-QCTO/SDP291023074302

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**Annexure A:**

**Accreditation Number: 01-QCTO/SDP291023074302**

**Social Transformation and Justice NPC is hereby Accredited to offer the following qualifications / Programmes at the accreditation address given below:**

Qualification / Programme Title	NQF Level	ID or OFO Code	Minimum Credits
Occupational Certificate: Office Administrator	NQF Level 05	102161	445
Occupational Certificate: Small Business Consultant	NQF Level 05	118741	244
Occupational Certificate: Management Assistant	NQF Level 05	101876	316
Occupational Certificate: Project Manager	NQF Level 05	101869	240

**Accredited Address:**

Social Transformation and Justice NPC  
Organisation Unique ID: 2021/154581/08  
1 Cwangco Crescent, Phillippi  
Cape Town  
Western Cape  
7781

An application to effect any change of address or location that warrants movement of the current domicile to another should be forwarded to the QCTO before moving. Training learners after relocating to new premises without the revised accreditation letter is against [QCTO policy](#), and learner training and results will not be considered for the qualification in such a case.

Your institution should submit learner information data quarterly to the QCTO in accordance with the load specifications as provided by the QCTO. Ensure you reference the accreditation number when submitting your electronic data files to the QCTO during your data load cycles.

QCTO quality Assurance department will from time to time send forms and documents that need to be filled and complied with, as per the [QCTO policies](#). Ensure that your institution complies with all requirements. Quality Assurance representatives from the QCTO, SETA's or QCTO Quality Partners (QP) may from time to time visit the institution without any prior notice, and conduct quality assurance audits.

Qualification documents and supporting curriculum documents as well as [policies](#) can be found at: <https://www.qcto.org.za/> and <https://www.saqa.org.za/>.

**Period of Accreditation: 5 Years**

**Accreditation Start Date: 10/27/2023 5:39:00 AM**

**Accreditation End Date: 10/26/2028 10:00:00 PM**

Yours sincerely



**Mr. Emmanuel R Mbuwe**

**Chief Director: OQA**

Date: 10/27/2023 5:39:00 AM

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